

STONE OAK PROPERTY OWNERS ASSOCIATION
BOARD OF DIRECTORS MEETING
December 16, 2009 – 3:00 P.M. – Management Company Office

AGENDA

Property Owners' Forum

- I. Call to Order**
- II. Roll Call**
- III. Adoption of Agenda**
- IV. Approval of November 18, 2009 Meeting Minutes**
- V. Financial Update – Hugo**
 - Approval of November 2009 Financials
 - New Accounting Software Update
 - Audit Arrangements
 - Policy on Direct Assessment to Neighborhoods or Subdivisions Without a Functioning Association
 - 2010 Stone Oak POA Budget
 - 2010 Arrowhead Budget
- VI. Committee Reports**
 - a. Aesthetics
 - b. Architectural Review
 - c. Budget & Finance
 - d. Community Issues
 - e. Neighborhood Representatives
- VII. Old Business**
 - a. The Management Company Update – Sandy
 - b. January 27, 2010 Annual Meeting Outline - Sandy
 - c. Arrowhead Community Initiative – Brian
 - d. Intended Authority/Responsibility of Committees/Board Directors/Officers
 - e. Policy on Special Events for Commercial Areas
- VIII. New Business**
 - a. Records Retention and Destruction Policy
 - b. Policy and Guidelines on Acceptance of Gifts to the Association
 - c. Policy on Gifts and Gratuities to Board and Committee members and Employees
 - d. Update on Insurance Claims
 - e. Management Company Budget – 2010
 - f. Outline of Collection Process
- IX. Adjournment of Regular Meeting**
- X. Executive Session – Call to Order**
- XI. Adjournment**