Stone Oak Property Owners Association  
Board of Directors  
January 18, 2017 – 3:30PM  
Held at 19210 Huebner Rd. San Antonio, TX

Property Owners’ Forum

Directors Present:
Claire Atry, Art Downey- Chairman, John Fike, Tina Hinson, John Kiser, Michael King, Viki Melton, Ken Piland, Rick Rawley, Joe Silman

Directors Absent:
Randall Hawkins

Guests:
Jeffry Graye from Chase Bank, Christina Gonzalez, Meg Lorente, Mike Thurman

Call to Order:
Mr. Downey called the meeting to order at 3:34 PM.

Roll Call:
A quorum was established at 3:35 PM.

Adoption of Agenda:
Mr. Downey inquired if anyone had any changes or additions to the agenda; there were none.

Approval of December Meeting Minutes:
Mr. Fike motioned to approve December minutes as amended; Mr. Piland seconded, unanimously approved.

Approval of January 4, 2017 Special Meeting Minutes:
Mr. Silman motioned to approve the January 4, 2017 minutes; Mr. King seconded; unanimously approved.

Acceptance of December Financials:
Ms. Atry motioned to accept December 2016 Financials; Mr. Rawley seconded; unanimously approved.

Committee Reports:

A. Aesthetics – Mr. Kiser reported 14 steel boxes were purchased to prevent theft of double checks, and a new pump is going to be installed at the fountain at Stone Oak and 1604.

B. Architectural Review – Mr. Piland reported the log has been sent out.

C. Budget and Finance- Mr. Silman went over the financial presentation that will be given at the annual meeting.

D. Community Issues – Mr. Downey reported the next District 9 meeting will be held on January 24th with Mike Frisbie speaking about the 2017 Bond.

E. Neighborhood Representatives – Ms. Melton informed the BOD the traffic light at Arrowhill and Stone Oak Parkway will be turned on January 19th and the Stop signs will be removed at that time.

Community Project Committee- Ms. Melton informed the BOD the SPARK Park program negotiations will begin in March with NEISD.
Old Business:

A. Management Company LLC Report- Mr. Fike reported the Christmas decorations have been taken down. The Annual Meeting Announcement has been sent out and is also posted on the website, the office staff have been preparing for the Annual Meeting as well.

B. Unclaimed Assessment Credit Policy- Ms. Atty informed the BOD under the proposed policy, once a property sells, the previous owner will have days to provide a written request for any credit on the property. After 90 days, unclaimed credit will be applied to the property’s account. Mr. Fike seconded; unanimously approved.

New Business:

A. There was no new business to discuss.

The regular session was adjourned for Executive session at 4:53pm. The meeting was called into executive session at 4:54 pm. The Board approved to have the list of accounts provided by the Property Manager, dated 1-18-2017, to be transferred to the attorney for action on 1/31/17. There were no foreclosures to be discussed. There were write-offs for $938.22. Executive session was adjourned at 5:02 pm, and regular session adjourned at 5:03 pm.

APPROVED:

Joe Silman
President

Kenneth B. Piland
Secretary